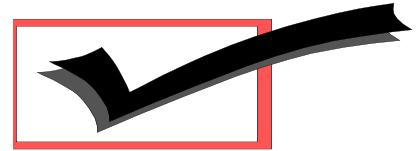


# BALLOT ACCESS CHECKLIST FOR 2019 MUNICIPAL JUDGE AND SCHOOL BOARD CANDIDATES



Each of the following forms must be completed and filed on time by candidates for municipal office in order for the candidate's name to be placed on the ballot at the **February 19, 2019 Spring Primary** and the **April 2, 2019 Spring Election**.

In the City of Milwaukee, the filing officer is the City of Milwaukee Election Commission.

- ☐ **Complete and submit a Campaign Registration Statement (Form CF-1)** to the filing officer no later than **5:00 p.m. on Wednesday, January 2, 2019** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must be follow postmarked no later than January 2, 2019. Wis. Stat. §§ 8.10(5), 8.03(2), Wis. Admin. Code EL § 6.04).
  - New candidates  
File a campaign registration statement before funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).
  - Continuing candidates  
Amend your current registration, including the office sought and the new primary and election dates before funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).
- ☐ **Complete and submit a Declaration of Candidacy (Form EL-162)** to the City of Milwaukee Election Commission no later than **5 p.m. on Wednesday, January 2, 2019** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 2, 2019. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4) Wis. Admin. Code EL § 6.04.
- ☐ **Circulate and Submit Nomination Papers for Nonpartisan Office (Form EL-169)** to the City of Milwaukee Election Commission no later than **5 p.m. on Wednesday, January 2, 2019** or the candidate's name will not be placed on the ballot. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2018. Wis. Stat. §§ 8.10(2), Wis. Admin. Code EL § 6.04(2).

**The number of signatures required on nomination papers is as follows:**

School Board Seat for Districts 1,2,3 & 8	400 – 800
School Board At Large Seat	1,500 – 3,000
Municipal Judge	1,500 – 3,000

\*A person declaring candidacy must be a resident of the city of Milwaukee for **10 days** as of the date they are filing the Declaration.

\*A school board candidate elected must reside within the specific school board district by the date they take their oath, which is Tuesday, April 23, 2019.
- ☐ **Municipal Judge Candidates:**  
**Complete and submit a Statement of Economic Interests (SEI)** to the Wisconsin Ethics Commission office using the website <https://sei.wi.gov>, no later than **4:30 p.m. on Monday, January 7, 2019**, or the candidate's name will not be placed on the ballot. Wis. Stat §§ 8.10(5), 8.30(3), 19.43(4).